

## About the Schedule of Events

This Schedule of Events includes key events and tasks of test administration. It is intended to help you organize your test administration responsibilities. If you are administering tests in multiple test events, please keep in mind that some events and tasks may overlap between windows; you may need to start preparing for the next window before completing the current one. Some dates are subject to change, and test coordinators are encouraged to revisit this document frequently to ensure you're on track for a successful test administration.

## Test Dates

Date(s)	Type of Testing	Role Responsible	Event
April 7, 2026	Standard	DTC/TC	Test Window 1: Standard Time Paper Test Date
April 7–17, 2026	Standard Accommodations	DTC/TC	Test Window 1: <ul style="list-style-type: none"> <li>• Online—Standard and Accommodations/Supports</li> <li>• Paper—Accommodations/Supports</li> </ul>
April 21, 2026	Standard	DTC/TC	Test Window 2: Standard Time Paper Test Date
April 21–May 1, 2026	Standard Accommodations	DTC/TC	Test Window 2: <ul style="list-style-type: none"> <li>• Online—Standard and Accommodations/Supports</li> <li>• Paper—Accommodations/Supports</li> </ul>

## Resources and Communication

The [Pearson Resource Portal](#) is a resource for tutorials, guides, and other tools for administering ACT District testing.

ACT communicates with the district test coordinator (DTC) and the test coordinator (TC) about upcoming activities identified in this Schedule of Events. The TC is responsible for including other testing staff in testing activities including, test accommodations coordinators (TAC), school administrators, and proctors (P).

## Training

Date(s)	Type of Testing	Role Responsible	Event
<b>March 9, 2026 (on-demand)</b>	Standard Accommodations	DTC/TC	<b>View</b> a webinar covering pre-test activities. 3:00 PM CST <a href="#">View module 1 pre-test activities webinar</a>
<b>March 19, 2026 (on-demand)</b>	Standard Accommodations	DTC/TC	<b>View</b> a webinar covering pre-test and test day activities. 3:00 PM CST <a href="#">View module 2 pre-test and test day activity webinar</a>

## Accommodations

### Paper Testing Participation Deadlines

Date(s)	Type of Testing	Role Responsible	Event
March 12–April 17, 2026	Accommodations	TC, TAC	<p><b>Request Qualified Exceptions to the Deadline (QED)</b></p> <p><b>Request</b> qualified exceptions to the deadline for ACT-authorized accommodations and/or supports for eligible examinees who will test in the last test window. For more information, see <a href="#">General Information on Qualified Exceptions to the Deadline</a>.</p> <p>For each eligible examinee:</p> <ul style="list-style-type: none"> <li>• <b>Complete</b> the <a href="#">Qualified Exception to the Deadline (QED)</a> form.</li> <li>• <b>Upload</b> form to <b>Other Documentation</b> in ADAM.</li> <li>• <b>Verify</b> all required documentation is complete and accurate, including the QED form, before selecting submit in ADAM.</li> </ul> <p><b>IMPORTANT: If the examinee is denied for any reason under the Qualified Exceptions to the Deadline window, ACT will not review reconsideration requests for that examinee for this administration.</b></p>

### Prepare for Testing (All Test Windows)

Date(s)	Type of Testing	Role Responsible	Event
March 6, 2026	Standard Accommodations	DTC/TC	<p>ADAM opens and preparation activities may begin.</p> <p><b>Log in</b> to LaunchPad. Select ACT Spring 2026 Pilot to launch ADAM.</p>
March 6–March 20, 2026	Standard Accommodations	DTC/TC	<p><b>Complete</b> these tasks in LaunchPad:</p> <ul style="list-style-type: none"> <li>• <b>Add, review, and edit</b> students.</li> <li>• <b>Invite</b> test staff.</li> </ul>

Date(s)	Type of Testing	Role Responsible	Event
<b>March 6–March 20, 2026</b>	Standard Accommodations	TC	<p><b>Work</b> with your technical coordinator to complete these tasks:</p> <ul style="list-style-type: none"> <li>• <b>Complete</b> the TestNav installation and checks on student devices.</li> <li>• <b>Validate</b> configuration and <b>freeze</b> the test environment for online testing.</li> </ul> <p><i>Note: For more information, see <a href="#">Technical Guide for Online Testing</a>.</i></p>
<b>March 6–March 20, 2026</b>	Standard Accommodations	DTC/TC	<p><b>Complete</b> these tasks in ADAM:</p> <ul style="list-style-type: none"> <li>• <b>Register</b> students to test administrations and set the testing mode (The ACT only). Select the appropriate test window for your organization.</li> <li>• <b>Add</b> or <b>verify</b> students.</li> <li>• <b>Verify</b> student proctor groups and test mode.</li> <li>• <b>Assign/Reassign</b> students to different proctor groups, if needed.</li> </ul> <p><i>Note: Students added by this date will be included in your initial shipment of materials.</i></p>

## Prepare for Test Window 1

Date(s)	Type of Testing	Role Responsible	Event
<b>March 6–20, 2026</b>	Standard Accommodations	TC	<p><b>Create</b> proctor groups in ADAM for paper and online testing.</p> <p><i>Note: All examinees need to be assigned to an appropriate proctor group within ADAM. The student test mode and test timing must match their room assignment.</i></p>

Date(s)	Type of Testing	Role Responsible	Event
<b>March 20–27, 2026</b>	Standard Accommodations	DTC, TC	<p><b>Add</b> and <b>assign</b> any additional students testing to proctor groups in ADAM. This includes students not in the initial materials shipment.</p> <p><b>Adding Students After This Date</b></p> <ul style="list-style-type: none"> <li>• Students testing online may be added and assigned to a proctor group until test day.</li> <li>• Students testing on paper may test during this test window with materials <i>already</i> received at the school; materials will not be shipped for them. The test coordinator must assign a proctor group to each student.</li> </ul>
<b>March 31–April 3, 2026</b>	Standard Accommodations	TC	<p><b>Receive</b> initial test materials if you selected Test Window 1 as your first test event.</p> <p><b>Check in</b> the materials and <b>prepare</b> them for testing.</p>
<b>March 31–April 6, 2026</b>	Standard Accommodations	TC	<p><b>Distribute</b> MyACT Instructions for Students and <i>Taking the ACT</i> to all students.</p> <p><i>Note: Students have an additional two calendar days after they finish testing to complete their non-test information in MyACT.</i></p>
<b>March 31–April 6, 2026</b>	Standard Accommodations	TC	<p><b>Prepare</b> physical test rooms and materials.</p> <p><b>Online Testing Only: Access</b> each online administration in ADAM to print student cards. <b>Keep</b> cards locked in storage until test day.</p>
<b>April 7, 2026</b>	Standard	P	<p><b>Paper Testing: Standard Complete</b> in ADAM:</p> <ul style="list-style-type: none"> <li>• <b>Administer</b> the test.</li> <li>• <b>Use</b> ADAM to read verbal instructions.</li> </ul> <p><i>Note: Testing on any day other than the one noted will result in a misadministration.</i></p>

Date(s)	Type of Testing	Role Responsible	Event
April 7–17, 2026	Standard Accommodations	TAC, P	<p><b>Online Testing: Standard or Accommodations/Supports</b></p> <p><b>Complete</b> in ADAM:</p> <ul style="list-style-type: none"> <li>• <b>Allow</b> examinees to launch tests and access their login credentials.</li> <li>• <b>Administer</b> the test.</li> <li>• <b>Use</b> ADAM to read verbal instructions and monitor testing progress.</li> </ul> <p><i>Note: Testing on any day other than the one noted will result in a misadministration.</i></p>
April 7–17, 2026	Accommodations	TAC, P	<p><b>Paper Testing: Accommodations/Supports</b></p> <p><b>Complete</b> in ADAM:</p> <ul style="list-style-type: none"> <li>• <b>Administer</b> the test.</li> <li>• <b>Use</b> ADAM to complete test administration activities and read verbal instructions.</li> </ul>
During testing	Standard Accommodations	TC	<p><b>Complete</b> these activities to support test event staff:</p> <ul style="list-style-type: none"> <li>• <b>Ensure</b> proctors have what they need.</li> <li>• <b>Monitor</b> proctor group progress in ADAM.</li> <li>• <b>Review</b> and <b>approve</b> accountability codes, if applicable.</li> </ul>

## Return Materials for Test Window 1: Paper Testing

Date(s)	Type of Testing	Role Responsible	Event
April 9, 2026	Standard	DTC, TC	<p><b>Paper Testing: Standard</b></p> <p><b>Prepare</b> all materials for return to ACT.</p> <p><b>Receipt deadline at ACT: April 15, 2026</b></p> <p><b>IMPORTANT: Late-arriving answer documents will not be scored.</b></p>

Date(s)	Type of Testing	Role Responsible	Event
April 20, 2026	Accommodations	DTC, TC	<p><b>Paper Testing: Accommodations/ Supports</b></p> <p><b>Prepare</b> all materials for return to ACT.</p> <p><b>Receipt deadline at ACT: April 27, 2026</b></p> <p><b>IMPORTANT: Late-arriving answer documents will not be scored.</b></p>

## Prepare for Test Window 2

Date(s)	Type of Testing	Role Responsible	Event
March 6–May 1, 2026	Standard Accommodations	TC	<p><b>Create</b> proctor groups in ADAM for paper and online testing.</p>
March 23–April 10, 2026	Standard Accommodations	DTC, TC	<p><b>Add and assign</b> any additional students testing to Test Window 2 in ADAM. This includes students not in the initial materials shipment.</p> <p><i>Note: Materials, including barcode labels, will be delivered the week prior to test day.</i></p> <p><b>Adding Students After This Date</b></p> <ul style="list-style-type: none"> <li>Students testing online may be added and assigned to a proctor group until test day.</li> <li>Students testing on paper may test during this test event with materials <i>already</i> received at the school; materials will not be shipped for them. The test coordinator must assign a proctor group to each student.</li> </ul>
March 30–April 20, 2026	Standard Accommodations	TC	<p><b>Prepare</b> physical test rooms and materials.</p> <p><b>Online Testing Only: Access</b> each online administration in ADAM to print student cards. <b>Keep</b> tickets locked in storage until test day.</p>

Date(s)	Type of Testing	Role Responsible	Event
<b>March 30–April 20, 2026</b>	Standard Accommodations	TC	<p><b>Distribute</b> MyACT Instructions for Students and <i>Taking the ACT</i> to all students.</p> <p><i>Note: Students have an additional two calendar days after they finish testing to complete their non-test information in MyACT.</i></p>
<b>April 13–17, 2026</b>	Standard Accommodations	TC	<p><b>Receive</b> initial test materials if you selected Test Window 2 as your first test event.</p> <p><b>Check in</b> the materials and <b>prepare</b> them for testing.</p>
<b>April 21, 2026</b>	Standard	P	<p><b>Paper Testing: Standard</b></p> <p><b>Complete</b> in TCM:</p> <ul style="list-style-type: none"> <li>• <b>Administer</b> the test.</li> <li>• <b>Use</b> ADAM to read verbal instructions.</li> </ul> <p><i>Note: Testing on any day other than the one noted will result in a misadministration.</i></p>
<b>April 21–May 1, 2026</b>	Standard Accommodations	TAC, P	<p><b>Online Testing: Standard or Accommodations/Supports</b></p> <p><b>Complete</b> in TCM:</p> <ul style="list-style-type: none"> <li>• <b>Allow</b> examinees to launch tests and access their login credentials.</li> <li>• <b>Administer</b> the test.</li> <li>• <b>Use</b> ADAM to read verbal instructions and monitor testing progress.</li> </ul> <p><i>Note: Testing on any days other than the ones noted will result in a misadministration.</i></p>
<b>April 21–May 1, 2026</b>	Accommodations	TAC, P	<p><b>Paper Testing: Accommodations/Supports</b></p> <p><b>Complete</b> in ADAM:</p> <ul style="list-style-type: none"> <li>• <b>Administer</b> the test.</li> <li>• <b>Use</b> ADAM to read verbal instructions.</li> </ul>

Date(s)	Type of Testing	Role Responsible	Event
During testing	Standard Accommodations	TC	<p><b>Complete</b> these activities to support test event staff:</p> <ul style="list-style-type: none"> <li>• <b>Ensure</b> proctors have what they need.</li> <li>• <b>Review</b> and <b>approve</b> accountability codes, if applicable.</li> </ul>

## Return Materials for Test Window 2: Paper Testing

Date(s)	Type of Testing	Role Responsible	Event
April 23, 2026	Standard	DTC, TC	<p><b>Paper Testing: Standard</b></p> <p><b>Prepare</b> all materials to be returned to ACT.</p> <p><b>Receipt deadline at ACT: April 29, 2026</b></p> <p><b>IMPORTANT: Late-arriving answer document will not be scored.</b></p>
May 4, 2026	Accommodations	DTC, TC	<p><b>Paper Testing: Accommodations/ Supports</b></p> <p><b>Prepare</b> all materials to be returned to ACT.</p> <p><b>Receipt deadline at ACT: May 11, 2026</b></p> <p><b>IMPORTANT: Late-arriving answer documents will not be scored.</b></p>

## Reporting Information

Timeframe	Type of Testing	Role Responsible	Event
3-8 weeks after answer documents are received by ACT and online tests are submitted	Standard Accommodations	TC	Organizations access preliminary data in eMetric and ADAM.

Reports are available up to 8 weeks after testing through online reporting. Two printed individual student reports will be mailed in up to 8 weeks.